



**Account Change Form**

## For Direct Deposits and Automatic Payments

To change or set up Direct Deposits or Automatic Payments complete this form and send it to your employer or creditor. The company initiating Direct Deposit or Automatic Payment may require an additional form or more information.

**To:**

**From:**

Business Name

Customer Name

Business Address

Customer Address

City State Zip

City State Zip

Account Number

ID Number (if applicable)

**To Whom It May Concern:**

Please redirect my direct deposit/automatic payment for the above account number to my new Savings Institute Bank & Trust account as instructed below.

**Please change my:**

**Account Type:**

- Direct Deposit
- Automatic Payment
- Checking
- Savings

**Effective:**

- Immediately
- Beginning \_\_\_\_/\_\_\_\_/\_\_\_\_

**My Savings Institute Bank & Trust account information:**

Account Number

211174181  
Routing Number

If you have any questions about this request, please contact me at the following number:

Phone Number

Day / Evening (circle one)

Sincerely,

Signature

Date

Attach a VOIDED Check from your new Savings Institute Bank & Trust checking account to this page.